
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, June 27, 2023

1080 Armour Road – Station #1

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:04 p.m.
2. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; and Attorney, Tom Gilbert.
3. **Public Comment:** None
4. **Approval of Minutes:**
 - a. A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:04 p.m. to approve the Regular Meeting Minutes of May 23, 2023. Motion carried by unanimous voice vote.
5. **Secretary's Report:** None
6. **Treasurer's Report:** Treasurer Hemm reported the following account balances: Illinois Funds \$179,689.67, and People's Bank \$295,166.13. Chief Keener pointed out that the ending budget-balance at the end of FY2022-23 was \$499,839. Lauterbach will work off that balance until the first installment of taxes is received.
7. **Bills for Approval:** Following short discussion concerning the myriad repairs to A65, timeframe to obtain a new ambulance versus a demo, and funding for a new ambulance, President Myers made a motion, seconded by Treasurer Hemm at 4:09 p.m. to pay the bills as presented in an aggregate amount of \$126,418.76. Motion carried by unanimous voice vote.
8. **Attorney's Report:** Attorney Gilbert stated the Illinois Supreme Court has agreed to hear the appeal filed following the Circuit Court of Appeals upholding the newly combined pension fund.
9. **Reports:**
 - a. Chief's Report: Chief Keener presented his written report in addition to an additional report highlighting dates for the upcoming annual audit of BFPD to be performed by Sikich.
 - b. Battalion Chief Report: No Battalion Chief was in attendance. Chief Keener highlighted the excellent work each individual Battalion Chief is doing. Additionally, Chief reported Serve Pro will donate a house for use in IFSI training activities, which will be beneficial. Recent High-Rise training with Kankakee City was performed at ONU dorm buildings. Live fire evolution exercises will be taking place soon. Chief Keener happily reported there were EMS Cardiac Saves within the past month. Recognition will be arranged.
 - c. Andres Billing Report: Chief Keener highlighted the written report. A short discussion ensued concerning transitions at Andres, the fact that 81 runs were not billed, and plans for the new software which should be in place by August.
 - d. Committee Reports:
 - i. Building Grounds – No Report
 - ii. Recognition – Birthdays and Anniversaries: Report presented.
 - iii. Lexipol

1. First Reading: There were no policies presented for first reading.
2. Policies presented for First Reading included policies:
 - Lexipol Policy 329 – Ride-Along Program
 - Lexipol Policy 407 – Maximum Occupancy – Overcrowding
 - Lexipol Policy 408 – Juvenile Fire Setters
 - Lexipol Policy 409 – Fire Watch Services
 - Lexipol Policy 1006 – Fire Officer Development
 - Lexipol Policy 1022 – Physical Fitness

10. Old Business:

No old business was presented nor discussed.

11. New Business:

- a. Discuss/Approve Budget Process: Chief reported work on a new budget is underway. An initial budget will be presented at the July meeting.
- b. Discuss/Approve T69 Payment: Chief provided a detailed report of the remaining, what should be minimal issues for the complete refurbishment to be complete. Following Discussion, A motion was made by President Myers, seconded by Treasurer Hemm to issue 75% of the invoice amount to McQueen and 75% of the invoice amount to Pierce. Motion carried by unanimous voice vote.
- c. Discuss/Approve 2024 Referendum: Following a short discussion for timing of the next referendum request (March 2024 election or November 2024 election), it was decided an additional special meeting be held to discern mechanisms for a positive outcome.
- d. Discuss/Approve Friendship Festival Check: Chief Keener happily reported we received a donation of \$750 from the Friendship Festival Committee. Chief recommended the \$750 be given to the Firefighter's Association to support the purchase of Rapid Response Kits. A motion was made by Trustee Casino, seconded by Treasurer Hemm at 4:57 p.m. to transfer the \$750 to the Firefighter's association. Motion carried by unanimous voice vote.

Adjourn

A motion was made by President Myers, seconded by Treasurer Hemm at 5:00 p.m. to adjourn the Regular Meeting of the BFPD Board: of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President