Board of Trustees Meeting

Tuesday, January 23, 2024
1080 Armour Road – Station #1

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:01 p.m.
2. **Roll Call:** President, Randy Myers; Senior Trustee Paul Grzelak, Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; and, Attorney, John Motylinski. Guest, Edward Lavin.
3. **Public Comment** – None.
4. **Approval of Minutes:**
   a., b., c. A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:02 p.m. to approve the Regular Meeting Minutes of Regular Session Meetings dated December 5, 2023; December 19, 2023, and Special Meeting dated January 18, 2024. Motion carried by unanimous voice vote. A motion was made by President Myers, seconded by Treasurer Hemm at 4:02 p.m. to approve and not release the Closed Session Meeting Minutes from December 5, 2023. Motion carried by unanimous voice vote.
5. **Secretary's Report:** None.
6. **Treasurer's Report:** Treasurer Hemm reported deposit account balances as follows: Illinois Funds $401,996.80; Checking $633,426.99; and Money Market $101,505.42. A motion was made by Secretary Argyelan, seconded by President Myers at 4:03 p.m. to approve the Treasurer's report as presented. Motion carried by unanimous voice vote. Edward Lavin, Chief Financial Investment Officer with Sawyer Falduto was in attendance, providing a report on BFPD's investment portfolio. Discussion was held concerning the distribution of funds to the variety of BFPD investment accounts with Peoples Bank and Illinois Funds, vs Sawyer. Following discussion, the Board agreed our current philosophy, methodology and mix of funds is appropriate for our District. Treasurer Hemm complemented Chief Keener on doing an excellent job managing District funds, especially with our tight budget. Board members concurred with his opinion.
7. **Bills for Approval:** Treasurer Hemm made a motion, seconded by Trustee Casino at 4:04 p.m. to pay the bills as presented in an aggregate amount of $178,711.53. Secretary Argyelan spoke to minor Scribner's errors needing to be corrected, not affecting amounts. Motion carried by unanimous voice vote.
8. **Attorney's Report:** Attorney Motylinski reported the IL Supreme Court upheld the Pension Consolidation Act. The new legislation for Paid Leave for All Workers was discussed. IDOL should have guidance released the end of March, with paid leave be available for use effective April 1. Discussion ensued on how this might affect BFPD part-time (flexi-staff), non-CBA members and options to assist in recruitment/retention. Chief Keener questioned new proposed legislation to require FPD's to compensate the cost of education for new employees to gain EMS certifications. Attorney Motylinski explained the proposed legislation requires payment for these types of expenses be reimbursed to districts through State appropriations. Attorney Motylinski also reported the levy for next year is 3.4%.

9. **Reports:**
    a. Chief's Report: Chief Keener reported on a variety of topics including attending a Fire Chiefs' Strategic Planning Meeting which our State Senator, Patrick Joyce, attended and who is very supportive of our District; spoke with a variety of local public servants about the needs of the District; reported on a local business coming to the District who requested a waiver on having a sprinkler system (denied); pressure test will be done at the animal hospital; inspections at Road Ranger to be completed by B/C Gebhardt; and information garnered at a recent TIF meeting (TIF is extended until 2042). Chief Keener also provided the Board with an update on personnel recruitment and recruit status in their educational tracks, i.e.: two in EMTB classes; 10-12 beginning fire academy, 5 in paramedic class, 3 applicants for testing. Use of FF/EMT-I was also discussed. Treasurer Hemm questioned if the chassis for remount on A64 has been confirmed. The Chief will follow up with B/C Gebhardt and potentially place on February's meeting agenda to approve purchase and price. Confirmation on warranty will also be completed. President Myers questioned verification/documentation of training for driving any district apparatus. Chief Keener spoke of the training/documentation process and will remind all staff to follow this policy/procedure to the letter. IDOT will be doing an audit of the District as we are certified for in-house training. DoorMaster replaced a sensor and is maintaining a door panel on behalf of the district.
    b. Andres Billing Report: Chief Keener highlighted the written report.
    c. Committee Reports:
        i. Building Grounds – No report.
        ii. Birthdays and Anniversaries: Report presented.
        iii. Lexipol
            1. First Reading Discuss/Approve
                a. 711 Telephone Usage Protocol
                A motion was made by Secretary Argyelan, seconded by Treasurer Hemm at 5:02 p.m. to approve policy 711 for first reading. Motion carried by unanimous voice vote.
            2. Second Reading Discuss/Approve
                a. 1008 Tuition Reimbursement
                b. 1010 Emergency Recall
                c. 1021 Wellness and Fitness Program
                A motion was made by Treasurer Hemm, seconded by Trustee Casino at 5:02 p.m. to approve second reading and implementation of policies 1008, 1010 and 1021. Motion carried by unanimous voice vote.

10. **Old Business:**
    a. Discuss/Approve Referendum: President Myers briefly discussed the upcoming referendum process including the timing to announce this effort to the public. Having the referendum question approved by May 2024 will be the Board's goal. Attorney Motylinski recommended engaging the assistance of the International Association of Firefighters. The Chief reported several organizations will be contacted to assist in disseminating the facts/reason for a referendum.

11. **New Business**:
    a. Discuss/Approve Application for Regional AFG Grant/MOU: Chief Keener briefly noted this grant is for the specific use of obtaining new pagers (800 dual-band) through FEMA.

A motion was made by Treasurer Hemm, seconded by Senior Trustee Grzelak at 5:15 p.m. to approve moving forward with an MOU for this grant. Motion carried by unanimous voice vote.

b. Discuss/Approve Firehouse Sub Grant: Chief reported he hopes to apply for a grant to help cover a SimMan at a cost of approximately $20,000. A motion was made by President Myers, seconded by Treasurer Hemm at 5:16 p.m. to approve grant submission to Firehouse Subs. Motion carried by unanimous voice vote.

c. Discuss/Approve Surplus List – Misc: No list was submitted at this time.

12. **Closed Session:** None

Adjourn

A motion was made by President Myers, seconded by Trustee Casino at 5:17 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

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Alice E. Argyelan, Secretary

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Randy Myers, President