
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, June 25, 2024, 4:00 p.m.

1080 Armour Road – Station #1

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:00 p.m.
2. **Pledge of Allegiance:** Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee Rob Casino; Chief, Jim Keener; Battalion Chief, Ken Gebhardt; and, Attorney, John Motylinski.
4. **Public Comment** – None
5. **Approval of Minutes:**
 - a.b.: A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:02 p.m. to approve the Regular Meeting Minutes of May 28, 2024, and the Decennial Committee Minutes of June 18, 2024. Motion carried by unanimous voice vote.
6. **Secretary's Report:** None
7. **Treasurer's Report:** Treasurer Hemm reported the following account balances: People's Bank Checking \$218,700.39, Money Market \$104,803.90, and Illinois funds \$299,739.71. Treasurer Hemm further reported that the Illinois Funds are currently earning a rate of 5.449%. Chief Keener spoke about the use of Illinois Funds vs. other investment avenues, including Sawyer and Falduto. Following a brief discussion, it was decided to assemble the Finance Committee as well as a representative of Sawyer Falduto prior to the next Regular Meeting of the BFPD Trustees. Assignments to all standing committees will also be reviewed.
8. **Bills for Approval:** Following a quick discussion about three transactions, a motion was made by Treasurer Hemm, seconded by Secretary Argyelan at 4:11 p.m. to approve the bills for payment. Motion carried by unanimous voice vote.
9. **Attorney's Report:** Attorney Motylinski reported on two pieces of legislation that passed the State House and Senate; one being the bill allowing districts to accumulate funds for an ambulance and the other, raising the mandatory bidding level to \$50,000 if purchasing a new vehicle/equipment. There are three options for moving forward: 1. Governor will veto; 2. The governor will sign; or 3. No action will be taken resulting in the bills going into effect in 60 days. Chief Keener informed Attorney Motylinski on two situations which have come up of late. Brief discussion ensued.
10. **Reports:**
 - a. Chief's Report: Chief Keener spoke of the challenges of changing billing companies, especially when it comes to GEMT payments. There seems to be catchup happening when it comes to collections, and a former representative was reassigned to our district which may be effective. Close oversight will be taking place as the transition continues. Representatives from Lauterbach will be on hand for the July meeting, essentially to speak about the budget. Chief reported on upcoming events, one for welcoming St. Mary's new administrator;

and a ribbon cutting for new animal control operational location. He also reported on a donation from the Friendship Festival will be accepted tomorrow during opening ceremonies. Radios have all been transitioned over. New phone apps will be utilized. The swap meet was successful with BFPD receiving \$865 for surplus equipment sold at the meet. The Chief also reported on a recent deposition. B/C Gebhardt was in attendance and reported A60 sold for \$12,000 which will be used as a downpayment on A64; T69 is back in service, A65 is in shop for paint (warranty covers \$4,000 of the \$11,000 cost); and radio system replaced with all 6000 radios no longer utilized.

- b. Ambulance Billing Report: The written report was included in the packet.
- c. Committee Reports:
 - i. Building Grounds – Committee met with B/C Gebhardt regarding new chairs. Vital Landscaping will finish landscaping around new pad.
 - ii. Decennial Committee: This committee met last week and made substantial progress. Edits of the initial draft were made. Those in attendance commended Chief Keener for spearheading this project. Next meeting is July 2, 2024, at 4:00 p.m.
 - iii. Birthdays and Anniversaries: Written report presented.

10. **Old Business:**

- a. Discuss/Approve Referendum: Chief Keener updated everyone on meetings with a variety of individuals and their recommendations for communicating the need (story) behind why a referendum. Upcoming meetings were highlighted as well as recommendations for outreach to other local organizations so the facts may be shared. #Friday5 posts have begun on Social Media to answer questions factually on social media.
- b. Discuss/Approve Union Negotiations: Moved to Closed Session.
- c. Discuss/Approve Audit Company Final Report: Chief Keener solicited opinions on the auditor's findings. Everyone was in concurrence the audit was thorough and we should continue to move forward in the same manner for our next audit.

11. **New Business:**

- a. Discuss/Approve Surplus; i. Emergency Care in the Streets – 6th Edition (5 copies) and ii. Swap Meet Items: Following brief discussion and listing of items, a motion was made by President Myers, seconded by Alice at 4:56 p.m. to approve the disposition of surplus equipment as presented. Motion carried by unanimous voice vote.

12. **Closed Session:** A motion was made by Trustee Casino, seconded by Senior Trustee Grzelak at 5:00 p.m. to move to closed session to discuss collective bargaining issues. Motion carried by unanimous voice vote.

Return to Open Session 5:51 p.m.

Adjourn

A motion was made by President Myers, seconded by Senior Trustee Grzelak at 5:51 p.m to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President