
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, July 23, 2024, 4:00 p.m.

1080 Armour Road – Station #1

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:00 p.m.
2. **Pledge of Allegiance:** Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Chief, Jim Keener; and, Attorney, John Motylinski.
4. **Public Comment** – None
5. **Approval of Minutes:**
a.b.: A motion was made by Secretary Argyelan, seconded by Treasurer Hemm at 4:01 p.m. to approve the Regular Meeting Minutes of June 25, 2024, and the Decennial Committee Minutes of May 28, 2024, and July 2, 2024. Motion carried by unanimous voice vote.
6. **Secretary's Report:** None
7. **Treasurer's Report:**
 - a. Investment Performance Report: Ed Lavin, Chief Investment Officer, Sawyer Falduto Asset Management, LLC was on hand to review BFPD's investment portfolio. The report was both thorough and positive, with all investments sound.
 - b. Lauterbach Amen FY2024 Recap: Evan reviewed the fiscal year ending May 31, 2025, financial reports. There are additional notations and changes within the general ledger to be made but should be ready for auditors within the next month.

Bank Balances: Treasurer Hemm noted Peoples Bank of Kankakee Checking is \$347,625.61, Money Market \$105,138.81, and Illinois funds \$101,169.91. A motion was made by President Myers, seconded by Senior Trustee Grzelak at 4:18 p.m. to approve the Treasurer's Report. Motion carried by unanimous voice vote.
8. **Bills for Approval:** Following brief discussion, a motion was made by Treasurer Hemm, seconded by Senior Trustee Grzelak at 4:11 p.m. to approve the bills for payment in the amount of \$116,321.51. Motion carried by unanimous voice vote.
9. **Attorney's Report:** Attorney Motylinski reported the Governor signed the legislation updating mandatory bidding regulations. The bill allowing districts to accumulate funds for an ambulance did pass and will automatically go into effect January 1, 2025. The OSHA proposed rules update comment period expired. Chief Keener explained his correspondence concerning the proposed rules which will be forwarded to State and Federal legislators representing our district. Attorney Motylinski stated OSHA will review comments with a decision to follow. This is typically a lengthy process. Other items addressed with Attorney Motylinski included budget preparation and timing (Preliminary in August with Final at September Meeting); Personnel, and District's house cost of utilities.

10. **Reports:**

- a. Chief's Report: Chief Keener provided a brief overview of activities during the last major storm and the evacuation of residents from an assisted/independent living facility. The Chief will follow up on life-safety recommendations for the facility. Additionally, he reported on meetings he attended over the past month, the excellent news of three of our members having passed their paramedic program at KCC (One being valedictorian), recruitment activities, and CBA negotiations. Chamber Legislation Breakfast is scheduled for September 17th, 7:30 a.m. at the Quality Inn. Beecher borrowed our Fire Prevention Trailer. Treasurer Hemm questioned if there was space at Community Campus. The Chief stated that is phase 2 which includes Safety Town. The Chief is working on getting a meeting with representatives from ONU Safety, Leadership and Student Development to discuss billing for ambulance services.
- b. Ambulance Billing Report: The written report was included in the packet.
- c. Committee Reports:
 - i. Building Grounds – Meeting held with Integrity I.T. concerning potential replacement of our phone system. Additional vendors will need to be contacted if this moves forward.
 - ii. Decennial Committee: The report was approved at the last meeting.
 - iii. Birthdays and Anniversaries: Written report presented.

10. **Old Business:**

- a. Discuss/Approve Referendum: Meetings and #Friday5 postings on social media to share facts concerning the referendum are ongoing.
- b. Discuss/Approve Union Negotiations: Chief reported Negotiations have gone well and will be completed soon.

11. **New Business:**

- a. Discuss/Approve Surplus; i. Eight Model 6000 portable radios: A motion was made by President Myers, seconded by Treasurer Hemm at 5:17 p.m. to approve the disposition of this surplus equipment. Motion carried by unanimous voice vote. Kankakee Fire has interest in the equipment.
- b. Discuss/Approve Kroger Assessment Request: No follow up is needed currently.
- c. Discuss/Approve Kankakee County Board/River Gauge Cooperative. This topic was discussed. A letter from BFPD Board will be written to explain, due to financial constraints, BFPD will not be able to participate in this program.

12. **Closed Session:** None

Adjourn

A motion was made by Secretary Argyelan, seconded by President Myers at 5:23 p.m to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President