
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, February 24, 2026, 3:00 p.m.

1080 Armour Road – Station #1

Minutes

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 3:00 p.m.
2. **Pledge of Allegiance:** Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Chief, Jim Keener; Battalion Chief, Ken Gebhardt; and, Attorney, John Motylinski.
4. **Public Comment** – President Myers spoke to the Agenda now reflecting BFPD policy on the agendas moving forward, i.e.: 3 minutes per person/total 30 minutes total per meeting.
12. **New Business:**
 - c. Discuss/Approve Construction Manager Services: Justin Goselin, president of PSI Construction was in attendance and reviewed the types of services involved in contracting with them for Construction Manager Services. Following discussion and time allotted for questions, a motion was made by Treasurer Hemm, seconded by Secretary Argyelan at 3:16 p.m. to approve entering into an Agreement with PSI Construction. The first project undertaken will be our kitchen remodel.
5. **Approval of Minutes:** A motion was made by President Myers, seconded by Treasurer Hemm at 3:18 p.m. to approve the minutes from the January 27, 2025, Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous vote.
6. **Secretary's Report:** None.
7. **Treasurer's Report:**
 - a-c: Fund balances at People's Bank of Kankakee were reported by Treasurer Hemm: \$137,119.34 checking; \$111,342.15 money market; and \$169,509.17 Illinois Funds. A motion was made by President Myers, seconded by Treasurer Hemm to approve the financial reports as presented. Motion carried by unanimous voice vote.
8. **Bills for Approval:** A motion was made by Treasurer Hemm, seconded by Senior Trustee Grzelak at 3:22 p.m. to approve the bills for payment in the amount of \$143,780.96. Motion carried by unanimous voice vote.
9. **Attorney's Report:** Attorney Motylinski spoke about a couple pieces of proposed legislation, one involving Trustee Fees and another concerning age limits within the profession.
10. **Reports:**
 - a. Chief's Report: Chief disseminated his report to all Trustees. President Myers questioned progress with the fire academy and student progress. Chief spoke about recent comments from a MABAS meeting regarding resource hospitals, internal review of EMS call encounters, and request for transport out of Kankakee County. Discussion ensued.

- i. Empower Update: No update was available for this meeting.
- b. Battalion Chief Report: B/C Gebhardt's reports were included in the information packets provided. President Myers asked a couple questions.
- c. Ambulance Billing: This month's report will be updated for the March meeting.
- d. Committee Reports:
 - i. Building Grounds: No significant information presented.
 - ii. Apparatus:
 - 1. Discuss/Approve Bid Recommendation for New Engine: B/C Gebhardt and Treasurer Hemm spoke about the bid process and the quality and amounts of the bids presented. Pearce met both pricing and specifications as requested and offered financing options. Following discussion, a motion was made by President Myers, seconded by Senior Trustee Grzelak at 3:57 p.m. to approve the purchase of a new engine as bid by Pearce, financing to be confirmed after clarification.
 - 2. New Ambulance Update: Treasurer Hemm and B/C Gebhardt spoke about paint issues which are being addressed. Hopefully, next inspection will result in bringing the ambulance back to the Station.

New Business:

12.a.: Swearing in Jeremiah Romein and Maria Holley: Everyone in attendance was delighted to witness the swearing in of Jeremiah Romein, promoted to Lieutenant of BFPD and Maria Holley as a BFPD Firefighter/Paramedic. Family members and friends were in attendance to witness this happy event.

- iii. Recognition: Birthdays and Anniversaries. Report was provided in Board packets.
- iv. Lexipol Updates: Chief spoke about the upcoming software update which looks favorable.

11. Old Business:

- a. Fitness Premier: This topic was discussed. Chief reported that the overall cost to the District will be \$1060 per month and include 3 sessions per week held at the Station and include Relax and Restore services available 24/7 at the Fitness Premier facility located in Bourbonnais. A motion was made by President Myers, seconded by Secretary Argyelan at 4:35 p.m. to approve the proposal offered by Fitness Premier.

12. New Business:

- a. See above.
- b. Discuss/Approve Public Comment Policy: No action taken.
- c. See above.
- d. Discuss/Approve Architect Fees: Following discussion and comments by District's legal counsel, a motion was made by Treasurer Hemm, seconded by Senior Trustee Grzelak at 4:39 p.m. to hire the architect (Cole Jarvis, Architect, AIA, NCARB) for the kitchen remodel project at a cost of \$3,800. Motion carried by unanimous voice vote. A motion was made by President Myers, seconded by Secretary Argyelan at 4:40 p.m. to approve the Mr.

Jarvis to also complete the design project for security doors at a cost of \$3,500. Motion carried by unanimous voice vote.

General Informational Updates:

President Myers asked all present to think about how 384 Tomagene can be best utilized in the future.

Chief Keener informed everyone of funeral services on March 14th for former Deputy Chief Rick Gray.

Chief Keener reported on the phenomenal progress made now that we are working with Josh for our IT services and updates. Everyone in attendance was grateful.

Chief Keener informed everyone of final walk-out for Tammy Peterson. He will email Trustee's with details.

13. **Closed Session:** None

Adjourn

A motion was made by President Myers, seconded by Treasurer Hemm at 4:53 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President