Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, March 24, 2026, 4:00 p.m.
1080 Armour Road – Station #1
Minutes

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:00 p.m.
2. **Pledge of Allegiance**: Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; and, Attorney, John Motylinski.
4. **Public Comment** – None

12. **New Business:**

a. Discuss Insurance: Mr. Myron Munyon joined the meeting via Zoom platform. He reviewed the proposed insurance renewals for BFPD, beginning with the commercial liability insurance and finishing the variety of insurance types through worker's compensation. Questions were entertained and answered to the satisfaction of the Board. Mr. Munyon will investigate if there are any meaningful savings if coverage is changed on the Tomagene property if the coverage is reduced to 80% instead of full replacement cost. This item will be brought back to the next meeting for potential approval.

5. **Approval of Minutes**: A motion was made by President Myers, seconded by Trustee Casino at 4:30 p.m. to approve the minutes from the February 24, 2026, Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous vote.
6. **Secretary's Report:** Secretary Argyelan reminded everyone to be sure they complete their annual Statement of Economic Interest and submit to Kankakee County Clerk.
7. **Treasurer's Report:**

   a-c: Fund balances at People's Bank of Kankakee were reported by Treasurer Hemm: $181,439.02 checking; $111,574.47 money market; and $153,024.62 Illinois Funds. A motion was made by President Myers, seconded by Secretary Argyelan at 4:32 p.m. to approve the bank balances as reported. A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:33 p.m. to approve the financial reports as presented. Motion carried by unanimous voice vote. No investment report was presented at this time.
8. **Bills for Approval**: A motion was made by Treasurer Hemm, seconded by President Myers at 4:34 p.m. to approve the bills for payment in the amount of $198,103.96. Motion carried by unanimous voice vote.
9. **Attorney's Report**: Attorney Motylinski spoke about a rash of mass FOIA requests being sent to multiple departments across the State, mostly involving Prairie State Wire and Judiciocracy.

There are efforts and the beginnings of potential legislative action to help curb the mass requests generated.

10. **Reports:**
    a. Chief's Report: Chief disseminated his report to all Trustees. Chief spoke about the need to clarify the funds which will be held over from one fiscal year to another as capital savings, designating the purposes of the reserves for future capital purchases, i.e.: Apparatus, new station, etc. Chief recommended consideration be made to setting aside funds being placed in the money market to be utilized to cover the expense of accrued sick/vacation time needing to be paid out at time of retirement, and accident billing income for training initiatives. Chief also updated the Board on recent conversations with representatives of NUCOR and potential joint projects.
    b. Battalion Chief Report: No B/C was on hand for this meeting.
    c. Ambulance Billing Report: Chief reviewed the report which was included in the monthly board packets.
    d. Committee Reports:
        i. Building Grounds: 1. No significant information presented.
        ii. Apparatus:
            1. Discuss/Approve Bid Recommendation for New Engine: Discussed rates and terms of a potential future loan on the new engine.
            2. New Ambulance Update: Unfortunately, there are paint issues resulting in an additional 4-6 weeks before we have it back.
        iii. Recognition: Included in the board packet.
        iv. Lexipol – policies needing review will be completed.
11. **Old Business:** None
12. **New Business:**
    a. See above.
    b. Discuss/Approve Surplus Equipment: A motion was made by President Myers, seconded by Trustee Casino at 5:07 p.m. to approve the printer and vertical consuls as surplus equipment. Motion carried by unanimous voice vote. Chief updated the Board on the potential sale of air packs which are currently being replaced. The air packs would be used for a firefighter training program.
    c. Discuss/Approve Natural Gas Renewal: Following discussion, a motion was made by Treasurer Hemm, seconded by Trustee Casino at 5:14 p.m. to approve Symmetry contract for a period of 48 months. Motion carried by unanimous voice vote.
    d. Discuss/Approve Trustee Appointments with County Board: This will be brought back to the May meeting.
    e. Discuss/Approve Globe Life/Liberty Mutual: No action was taken.

General Informational Updates:

Chief Keener stated the transfer to Pavlov for internet services has gone well.

13. **Closed Session:** None

Adjourn

A motion was made by President Myers, seconded by Treasurer Hemm at 5:32 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

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Alice E. Argyelan, Secretary

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Randy Myers, President