Bourbonnais Fire Protection District

Board of Trustees Meeting
Tuesday, April 28, 2026, 4:00 p.m.
1080 Armour Road – Station #1
Minutes

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:00 p.m.
2. **Pledge of Allegiance**: Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; Battalion Chief Gebhardt; and, Attorney, John Motylinski.

12. **New Business**
    a. Discuss/Approve Audit: Laura from Sikich utilized Zoom platform to join meeting to review the results of BFPD's Annual Audit. Reviews of Assets, Long Term Liabilities, Loans, etc. were all reviewed. Current Net position for district is $5.8 million. A couple questions were asked and answered. No significant findings were presented. A motion was made by President Myers, seconded by Trustee Casino at 4:15 p.m. to accept the Audit as presented. Motion carried by unanimous voice vote.

4. **Public Comment** – None
5. **Approval of Minutes**:
   a-c. A motion was made by President Myers, seconded by Treasurer Hemm at 4:16 p.m. to approve the minutes from the March 24, 2026, Regular Meeting; the April 6, 2026, and April 7, 2026, Special Meetings of the BFPD Board of Trustees. Motion carried by unanimous vote.
6. **Secretary's Report:** None
7. **Treasurer's Report:**
    a. Discuss/Approve March 2026 Monthly Financial Report: A motion was made by Secretary Argyelan, seconded by President Myers at 4:29 p.m. to approve the Treasurer's Report. Motion carried by unanimous vote.
    b. Discuss/Approve Peoples Bank Checking, Money Market, and Illinois Fund Account Balances: Treasurer Hemm reported the three account balances of $388,144.01; $111,930.58; and $47,535.16, respectively. A motion as made by President Myers, seconded by Trustee Casino to approve the amounts as reported. Treasurer Hemm called everyone's attention to the fact there is a large dollar amount of accounts payable which will be approved later in the meeting and $112,000+ was sent to Illinois for GEMT payment so amounts

will significantly be reduced as these transactions take place. Motion carried by unanimous voice vote.

   c. Discuss/Approve March 2026 Investment Report: Mr. Ed Lavin was on hand to review the quarterly investment report. District funds continue to grow and are invested according to District policy. Mr. Lavin shared his thoughts about the current investment environment and the resilience of our account mix and the fact of our pension fund being vested at 108%. Short discussion on continuing the current goal of investing in the pension fund at a larger than required rate. A motion was made by Treasurer Hemm, seconded by President Myers at 4:29 p.m. to approve the report as presented. Motion carried by unanimous voice vote.

8. **Bills for Approval**: A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:31 p.m. to approve the bills for payment in the amount of $318,843.64. Motion carried by unanimous voice vote. B/C Gebhardt will follow up on looking into one invoice from Emergency Vehicle Service and report back.
9. **Attorney's Report**: Attorney Motylinski updated everyone on the potential for the Firefighters Paid Family Leave Act once again coming before the Illinois Legislature. Formerly dormant, this piece of legislation was reassigned to a Senate committee. Two other pieces of legislation, one involving Trustee Compensation and the other allowing districts to move funds out of the ambulance fund to cover other encumbrances by Resolution are under consideration.
10. **Reports:**
    a. Chief's Report: Chief Keener reported to the board myriad activities in which he has been involved including potential for a promotional video for Pearce, NEIRS issues being resolved, meeting with CSL regarding continued construction projects; paging issues with Kan-Com and creating the ability for active responding apparatus in real time; District physicals have all been completed, personnel resigning to move out of area; coordination with JJC for paramedic training; disposition of SCBA equipment; and working with neighboring departments. Chief also disseminated information concerning strategic planning, especially in relation to creating our FY2027 budget. Former CIGNA property was discussed as well as TIF districts and potential to work with NUCOR.
    b. Battalion Chief Report: B/C Gebhardt attended and reviewed his report which was included in the Board packet. Langlois Roofing assessed damage to district property roofs following the hailstorm, various fire inspections, and ambulance having been painted for a third time. B/C spoke positively about what he is learning and achieving in his classes and accomplishing getting ONU Knox Boxes installed adding to public safety.
    c. Ambulance Billing Report: Chief reviewed the report which was included in the monthly board packets.
    d. Committee Reports:
        i. Building Grounds: 1. No significant information presented.
        ii. Apparatus:

1. Discuss/Approve Bid Recommendation for New Engine: Addressed later in meeting.
2. New Ambulance Update: No update.

iii. Recognition: Included in the board packet.
iv. Lexipol – No Update

11. **Old Business:** None
12. **New Business:**
    a. Discuss/Approve Argyelan and Grzelak Appointments: Brief discussion on this issue and staggering one Trustee on a 2-year and another on a 3-year reappointment term.
    b. Discuss/Approve Compass Insurance Proposal: Having reviewed the policy renewal previously, a motion was made by Secretary Argyelan, seconded by President Myers at 5:31 p.m. to approve renewing the policy at a rate of $64,297.00 for the next policy year. Motion carried by unanimous roll call vote.
    c. Discuss/Approve MABAS7 Raffle: As a benefit to District Employees, a motion was made by President Myers, seconded by Treasurer Hemm at 5:31p.m. to approve $250 in MABAS7 raffle tickets to be distributed to District members. Motion carried by unanimous voice vote.
    d. Surplus Equipment: Chief updated everyone on discussions with St. Anne Fire and JJC on the SCBA equipment and the fact the saw is broken. A motion was made by President Myers, seconded by Treasurer Hemm at 5: 32 p.m. to approve disposition of surplus equipment as discussed. Motion carried by unanimous voice vote.
    e. Discuss/Approve PNC Resolution: A motion was made to accept the resolution to accept the terms noted for loan on the new engine at $1,219,163. principal with a rate of 4.69% on a five-year term, with first annual payment beginning April 29, 2027, was made by President Myers, seconded by Treasurer Hemm at 5:36 p.m. Motion carried by unanimous voice vote.
    f. Discuss/Approve Lift Assist Facility Rate: Short discussion ensued as to whether District ordinance needed to change to reflect updated GEMT rates. Attorney Motylinski assured everyone our ordinance allows for a percentage of GEMT, so no change is needed.
    g. Discuss/Approve Audit: See above at beginning of meeting minutes.

13. **Closed Session:** None

Adjourn
A motion was made by President Myers, seconded by Trustee Casino at 5:42 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

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Alice E. Argyelan, Secretary

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Randy Myers, President