
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, August 24, 2021
1080 Armour Road – Station #1

1. **Call to Order:** The meeting of the BFPD Board of Trustees was called to order by President Myers at 4:02 p.m.
2. **Roll Call:** President Randy Myers, Senior Trustee Paul Grzelak, Treasurer William Hemm; Trustee Rob Casino, Secretary Alice Argyelan; Chief Jim Keener, , Attorney Tom Gilbert.
3. **Public Comment:** Senior Trustee Grzelak presided over a swearing in ceremony of John Hendrickson, Lieutenant; Todd Benson, Firefighter/Paramedic; and, Connor Williams, Firefighter/Paramedic. All were congratulated with a round of applause.
4. **Approval of Minutes:** This item was tabled until the September meeting
5. **Secretary's Report:** No Report
6. **Treasurer's Report:** Treasurer Hemm reported on a recent transfer of funds to Schab account comprised of ambulance fees and fire recovery reimbursements. Peoples Account balance is \$259,911.33, and Illinois funds at \$75,101.02. Chief Keener took a moment to call everyone's attention to the Account reconciliation listing on this month's financial report providing an explanation of each account type.
7. **Bills for Approval:** A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:24 p.m. to approve the bills as presented. Motion carried by unanimous voice vote.
8. **Attorney Report:** Attorney Gilbert reported the governor signed SB2025 into law, which expanded the age for meeting eligibility to test which has created some interest in potential recruitment opportunities.
9. **Reports:**
 - A. Chief's Report: Chief Keener presented a written report of activities since the last meeting. Additionally, he spoke about a glitch in the online application process resulting in extension for receiving applications to 4:00 p.m. Nine applications have been received, five of which are former firefighters with potential of having up to six paramedics. Chief Keener will attend the Kankakee County Board Finance Committee meeting tomorrow to present funding request for purchase of a LUCAS machine which runs approximately \$16,500.
 - B. Battalion Chief Report: Battalion Chief Mifflin's report was presented in writing as he was unable to be in attendance.
 - C. Andres Billing Report: Chief Keener reported he is working with a vendor to update our rate structure.
 - D. Committee Reports:
 1. Recognition: Birthdate and Anniversary date reports were included in the board packet.

2. Trustee Credentials: Treasurer Hemm reported he and Trustee Casino have met and discussed this issue. A formal proposal for the Board will be brought to the September meeting.
3. Buildings and Grounds: Mold remediation was conducted, next door. As soon as pilots will be out of building, chemicals will be sprayed to ensure health and safety.

10. Old Business:

- A. Discuss/Approve Metro Contract: The Metro renewal contract was discussed. The renewal will be October 1, 2021 through September 30, 2022 at an annual cost of \$484,892. A motion was made by President Myers, seconded by Treasurer Hemm at 4:46 p.m. to approve the contract renewal. Motion carried by unanimous voice vote.
- B. Discuss/Approve Budget: A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:47 p.m. to open a hearing pursuant to the FY 2022 budget. Motion carried by unanimous voice vote. A motion was made by trustee Casino, seconded by Treasurer Hemm at 4:48 p.m. to close the hearing pursuant to the FY2022 budget. Motion carried by unanimous voice vote. Following discussion, a motion was made by Treasurer Hemm, seconded by President Myers at 4:52 p.m. to approve the budget as presented. Motion carried by roll-call vote: Myers, yes; Grzyelak, yes; Hemm, yes; Casino, yes; Argyelan, present. The budget was assigned ordinance number 08242021.
- C. Discuss/Approve Potential Referendum: Chief Keener presented figures representing the financial impact of requesting a referendum June 2022. Following discussion, it was decided to bring this matter back to a future meeting of the BFPD Board of Trustees.
- D. HAAS Safety Alert Quote: Chief Keener spoke of utilizing IPRF grant to offset the cost of this system which runs \$3790.50. The remainder of the grant will be considered for the purchase of new thermo-imaging at an approximately \$2,400 per unit. The continuing expansion of HAAS use through phone apps like Waze was discussed.

11. New Business:

- A. Discuss/Approve Surplus Equipment: The list of equipment, including photographs was presented. A motion was made by Treasurer Hemm, seconded by Secretary Argyelan at 5:13 p.m. to approve the equipment be marked "Surplus." Motion carried by unanimous voice vote.
- B. Discuss/Approve Intergovernmental Agreement: Chief Keener presented the concept of entering into an agreement with the Village of Bradley to utilize their Truck #47 while BTFD Tower #69 is out for repair. This was discussed at length. No funds will be exchanged between the departments. Chief Keener will follow up on reaching out to BFPD insurance agent inquire about insuring the Bradley vehicle and placing our districts policy on a comprehensive only policy until such time it will be brought back into service. A motion was made by Treasurer Hemm, seconded by Senior Trustee Grzelak at 5:18 p.m. to approve Chief Keener proceed with an intergovernmental agreement with the Village of Bradley. Motion carried by unanimous voice vote.
- C. Training Update: Treasurer Hemm requested the Board be updated on training process. Chief Keener explained several departments are now working together train department personnel together. Additionally, BFPD personnel will receive training on Bradley's Truck #47. BFPD will also now be a presence at the BBCHS football

games as Bradley's department does not have the manpower; one more way BFPD serves our community and assists other departments.

12. **Closed Session** – A motion was made by President Myers, seconded by Treasurer Hemm at 5:24 p.m. to move to Closed Session to discuss personnel issues regarding specific employee's (5ILC120/(c)). Motion carried by unanimous voice vote.

Adjourn

A motion was made by President Myers, seconded by Secretary Argyelan at 6:06 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Posted by:

Alice E. Argyelan, Secretary
Board of Trustees
Bourbonnais Fire Protection District