
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, June 23, 2026, 4:00 p.m.

1080 Armour Road – Station #1

Minutes

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:01 p.m.
2. **Pledge of Allegiance:** Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Senior Trustee, Paul Grzelak; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; and, Attorney, John Motylinski.
4. **Public Comment** – None
5. **Approval of Minutes:**
 - a. A motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:01 p.m. to approve the minutes of the May 26, 2026 Regular Meeting. Motion carried by unanimous voice vote.
6. **Secretary's Report:** None
7. **Treasurer's Report:**
 - b. Discuss/Approve Peoples Bank Checking, Money Market, and Illinois Fund Account Balances: Treasurer Hemm reported the three account balances of \$681,087.00; \$112,423.24; and \$21,798.00, respectively. A motion was made by President Myers, seconded by Trustee Casino to approve the amounts as reported.
8. **Bills for Approval:** Treasurer Hemm pointed out the large dollar amount of bills needing to be paid (\$624,890.58) and made a motion, seconded by Secretary Argyelan at 4:05 p.m. This led to a discussion on SCBA equipment, air packs, etc. JJC did pick up our old air packs for their educational programs. Motion carried by unanimous voice vote.
9. **Attorney's Report:** Attorney Motylinski noted the General Assembly ended May 31st; the FF Family Paid Leave compensation did not pass; SB3517 correcting Mutual Aide billing passed both houses; and spoke on another round of mass FOIA requests continue to be sent. Attorney Motylinski encouraged everyone to check their spam folder to be sure they do not have any marked FOIA requests. If so, please report immediately. This appears to be a malicious program being undertaken.
10. **Reports:**
 - a. Chief's Report: Chief Keener distributed a written report and gave verbal highlights including:

- i. IL Public Risk Fund is requesting letters be sent in opposition to HB5228 involving workplace licensure.
 - ii. Smoke Detector Inspections: Chief stated he has needed to clarify smoke detection inspections are \$50 per address, not per building, i.e.: 4-unit building smoke inspection will be at a cost of \$200.
 - iii. Evan from Lauterbach is working on correcting overpayment on the last payroll and the 2026-2027 budget.
 - iv. Account Balances: Chief will clarify the import of our account balance goals for each account type and communicate to Lauterbach. Chief will also confirm collateralization of balances with People's Bank when accounts balances exceed \$250,000.
 - v. Part-time Paid Time Off Benefits and Overtime Pay: Discussions held to clarify policies and how hours are earned and paid.
 - vi. Chief updated all present as to recent personnel changes at neighboring departments.
- b. Battalion Chief Report: None.
- c. Ambulance Billing Report: None.
- d. Committee Reports:
 - i. Building Grounds:
 - 1. Blueprints were received and changes requested.
 - ii. Apparatus:
 - 1. New Ambulance Update: No IDPH inspection has been ordered as 800 wiring for radios needs to be installed. Discussion ensued. Chief will follow up.
 - iii. Recognition: Included in the board packet.
 - iv. Lexipol – No Update

11. Old Business:

- a. Discuss/Approve Update 2021 International Fire Code to Adopting 2024: Tabled

12. New Business:

- a. Discuss/Approve Quotes for LED Signs: Quotes Received were the following:
 Vernon and Mays, Monee: \$42,850.
 Fast Signs, Kankakee, \$37,412.50
 Complete Signs, AL \$47,903.
 Golden Signs, KY \$46,196.55 and \$41,391.54
 A motion was made by Secretary Argyelan, seconded by Senior Trustee Grzelak at 5:19 p.m. to approve Fast Signs, pending Chief Keener verifying all aspects of RFP are addressed in the quote. Motion carried by unanimous voice vote.
- b. Discuss/Approve Tornado Insurance Update: Following discussion, it was decided not to take any action at this time.

13. Closed Session: None

Adjourn

A motion was made by Senior Trustee Grzelak, seconded by Trustee Casino at 4:49 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President