
Bourbonnais Fire Protection District

Board of Trustees Meeting

Tuesday, July 28, 2026, 4:00 p.m.

1080 Armour Road – Station #1

Minutes

1. **Call to Order:** The Regular Meeting of the BFPD Board of Trustees was called to order by President Myers at 4:02 p.m.
2. **Pledge of Allegiance:** Everyone in attendance recited the Pledge.
3. **Roll Call:** President, Randy Myers; Treasurer, Bill Hemm; Secretary, Alice Argyelan; Trustee, Rob Casino; Chief, Jim Keener; and, Attorney, John Motylinski.
4. **Public Comment** – None
5. **Approval of Minutes:**
 - a A motion was made by Secretary Argyelan, seconded by Treasurer Hemm at 4:03 p.m. to approve the minutes of the June 23, 2026 Regular Meeting. Motion carried by unanimous voice vote.
6. **Secretary's Report:** None
7. **Treasurer's Report:**
 - c. Discuss/Approve June 2026 Investment Report. Ed Lavin reviewed the quarterly investment report highlighting a variety of account balance changes. Overall, the report was particularly good and showed continued strength and safety.
 - a. Discuss/Approve June Monthly Financial Report: The financial report was presented.
 - b. Discuss/Approve Peoples Bank Checking, Money Market & Illinois Funds Account Balances: Treasurer Hemm reported balances of \$2,069,196 Checking, \$113,517.34 Money Market , and \$151,866. Illinois Funds. The high balance in checking is due to the first payment of taxes being received from the County Treasurer. A motion was made by Treasurer Hemm, seconded by President Myers at 4:13 p.m. to approve the Treasurer's Report, including items 7.a., 7.b., and 7.c. as presented. Motion carried by unanimous voice vote.
8. **Bills for Approval:** Treasurer Hemm presented the monthly bills for approval. Following a couple of questions, answered by Chief Keener about station phone and internet vendors, a motion was made by Treasurer Hemm, seconded by Trustee Casino at 4:19 p.m. to approve the bills for payment in the amount of \$213,126.64 as presented. Motion carried by unanimous voice vote.
9. **Attorney's Report:** Attorney Motylinski spoke about potential legislation affecting EMS GEMT revisions which would have severe negative effects on our GEMT revenue. Attorney Motylinski sees indication where Illinois and Nebraska may not be

affected. Chief asked a couple of broad questions soliciting professional opinion. No action from board required.

10. Reports:

- a. Chief's Report: Chief Keener distributed a written report and gave verbal highlights including:
 - i. BFPD received \$2,000 from the Friendship Festival Committee, funds being earmarked to assist with cost of paramedic training.
 - ii. Chief reported on a recent meeting with union representatives, as well as our health/life/dental insurance agent.
 - iii. ETSB: Chief spoke about upcoming changes coming to dispatch costs and channel/organizational structure coming in 2028. Crewforce continues to be through Manteno FPD.
 - iv. CSL Fire/Water Code: Architectural Review Board needed to complete. Chief also spoke of a recent elevator rescue resulting in upcoming policy/procedure changes.
 - v. Notice to recruit a full-time Firefighter/Paramedic has been posted.
- b. Battalion Chief Report: On behalf of the B/C's, Chief reported kitchen/locker room project bid process continues; A64 is in service, A60 is now out of service; 6802 and 6804 are currently on sale. Chief also spoke about a recent opportunity presenting itself with Troy FPD having an air boat and trailer for sale. To offset the cost, Chief intends to sell our trailer (designed for an ATV), and their air boat, keeping BFPD's airboat with this new trailer. Regarding training opportunities, Chief informed the Board of two upcoming opportunities:
 - i. 1-800 Board Chief's Summit to be held in January. The tuition is \$849 plus flight and hotel.
 - ii. EMS Fire Conference: September 23, 24: This conference is free, with hotel rooms at a cost of \$150/night. Chief Keener, Jerimiah Romein and Brandy Lacy will attend. The board concurred both are great opportunities for continuing education.
- c. Ambulance Billing Report: Report in board packet.
- d. Committee Reports:
 - i. Building Grounds:
 - 1. Addressed in B/C report.
 - ii. Apparatus:
 - 1. No update
 - iii. Recognition: Included in the board packet.
 - iv. Lexipol – No Update

11. Old Business:

- a. Discuss/Approve Update 2021 International Fire Code to Adopting 2024: Tabled

12. New Business:

- a. Discuss/Approve budget and appropriations ordinance draft for fiscal year ending May 26, 2026 – Tabled.
- b. Discuss/Approve Community Risk Assessment Class Standards Document: Documents were shared via email to give everyone an opportunity to review

them prior to this meeting Chief Keener, President Myers, and Treasurer Hemm spoke of their recent meeting with Randy Reeder from Flashpoint Strategies, LLC to discuss preparing this type of risk assessment/class standards document on behalf of BFPD. Following lengthy discussion, a motion was made by President Myers, seconded by Trustee Casino at 5:35 p.m. to approve engaging the services of Flashpoint Strategies to provide a Community Risk Assessment Class Standards report for BFPD at a cost not to exceed \$30,000. Motion carried by unanimous voice vote.

- c. Discuss/Approve Paid Worker's Leave Act: Chief Keener presented the policy reflecting the current legal requirements. Discussion ensued about going above the 40-hour limit and offering part-time firefighter/paramedic/EMT's up to 48 hours considering our shifts are on a 24-hour basis. Everything else required by the act will remain consistent with the law. A motion was made by President Myers, seconded by Treasurer Hemm to approve the policy as amended, effective retroactively to January 1, 2026. Motion carried by unanimous voice vote.
- d. Discuss/Approve Don Ruyle Resolution: A motion was made by Secretary Argyelan, seconded by Trustee Casino at 6:00 p.m. Motion carried by unanimous voice vote. Positive remarks about Mr. Ruyle were shared. The resolution will be shared at the upcoming Celebration of Life.

13. Closed Session: None

Adjourn

A motion was made by President Myers, seconded by Treasurer Hemm at 6:01 p.m. to adjourn the Regular Meeting of the BFPD Board of Trustees. Motion carried by unanimous voice vote.

Alice E. Argyelan, Secretary

Randy Myers, President